

Summary of Responsible Authority Responses

Date of Response	Name	Organisation
15/05/2024	Rebecca Smoothy	Trading Standards
I can confirm that we have received the below email regarding the application for a new premises licence for Little Piggy Café, 21 High Street, Fenstanton. We have provided the applicant with Challenge 25 information and have no other comments to make.		

Date of Response	Name	Organisation
21/05/2024	PC Metcalfe	Police Licensing
<p>Please find Charlotte's agreement to include the following 10 conditions in the premises licence if/when it is granted:</p> <ol style="list-style-type: none"> 1. All serving staff will undertake responsible alcohol sales training prior to engaging in the sale of alcohol. Refresher training will be carried out at least once every 12 months. Fully auditable training records should be maintained for all staff in respect of the sale of alcohol. These will be made available for inspection upon request to the Police and all other Responsible Authorities. 2. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder. 3. A "Challenge 25" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 25. The only acceptable photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram. 4. The premises licence holder shall ensure that notices shall be prominently displayed in the premises to advise patrons and staff that a 'Challenge 25' scheme operates in the premises. 5. Prominent, clear and legible notices at all exits will be displayed requesting patrons departing to respect the needs of local residents and to leave the premises and the area quietly. 6. The premises licence holder shall install and maintain a comprehensive CCTV system. The outdoor licensed seating area will be covered, as will customers entry and exit points which will enable frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of the police or an authorised officer throughout the preceding 31-day period. A staff member from the premises who is conversant with the operation of the CCTV system shall always be on the premises when the premises are open to the public. This staff member shall be able to show police recent data or footage with the absolute minimum of delay when requested and be able to download relevant footage onto a disc or memory stick. 		

7. Staff will take reasonable steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.
8. A Refusals log will be kept and made available for inspection by police or authorised officer of a responsible authority.
9. Alcohol shall be served by way of waiter/waitress service to seated customers.
10. The outside seating area will be carefully monitored by staff to ensure it is being used in a responsible manner as not to cause a disturbance to local residence.

Date of Response	Name	Organisation
03/06/2024	Suzanne Christie	Environmental Health
<p>Whilst I have not noted any immediate concerns from the Environmental Health Business team's viewpoint in relation to three of the four licensing objectives regarding this premises licence application, I do, however, have some concerns under Public Safety regarding the proposed/ new outdoor seating area for customers located in the yard area of the premises, as this yard area has historically always been used for vehicles to park, and to deliver and dispatch foods and other items to and from the premises, including using the loading bay at the rear of the commercial/ events kitchen.</p> <p>As such, please find attached a copy of a Representation that I am submitting to Licensing regarding the proposed/ new outdoor seating area for customers located in the yard area of the premises, under the Public Safety licensing objective.</p> <p>I have concerns regarding the proposed/ new outdoor seating area for customers located in the yard area of the premises. This yard area has historically been used for vehicles to park and to deliver and dispatch foods and other items to and from the premises, including using the loading bay at the rear of the commercial/ events kitchen. There is no mention in the application of how the applicant intends to manage the movement of vehicles in the yard area, including company vehicles and delivery vehicles, during times when customers and employees maybe using the outdoor seating in the yard area, other than the completion of risk assessments.</p> <p>Proposed Condition</p> <p>The Licensee will identify, implement, and maintain suitable and sufficient control measures to prevent, so far as is reasonably practicable, injury to customers, employees and others accessing or using the outdoor seating area in the premises yard, by vehicles accessing the premises yard. These control measures must be in place at all times when the premises is open to customers.</p> <p>For information: Such control measures may include:</p> <ul style="list-style-type: none"> • prohibiting vehicles accessing the premises yard when the premises is open to customers; 		

- the fitting of suitable physical barriers, of sufficient strength, to separate pedestrian areas from vehicle movements;
- adopting a site vehicle speed limit, traffic calming measures, such as a speed rumble strips or bumps, and warning and/ or speed limit signage at the entrance to the site.

Date of Response	Name	Organisation
30/05/2024	Melanie Draper	Environmental Health
<p>Should the above premises be granted planning permission, HDC development control planning number 23/01987/FUL, then I am happy for the indoor seating area(s) to be open to clients from 10.00-22.00 or 22.30 but I object to the outdoor eating areas being open at all.</p> <p>This is because I believe the potential noise being generated by clients eating and drinking in the outdoor seating area will have an unreasonable impact on the residential properties around the premises.</p>		

Date of Response	Name	Organisation
20/05/2024	Leon Collins	Cambridgeshire Fire & Rescue
<p>FIRE PRECAUTIONS PREMISES: 21 HIGH STREET, FENSTANTON, PE28 9JZ</p> <p>I refer to the application dated 09/04/2024 for a premises licence to the above premises in accordance with the Licensing Act 2003.</p> <p>The Fire Authority acknowledges receipt of the above application, and a fire safety audit may be carried out in due course as part of the Cambridgeshire Fire and Rescue Service's risk based audit programme under the Regulatory Reform (Fire Safety) Order 2005.</p> <p>This letter is without prejudice to the powers of the Licensing Authority and to the requirements or recommendations that may be made by enforcing authorities under other legislation.</p> <p>Should you have any queries relating to this correspondence, or if this Service can be of any further help or assistance please do not hesitate to contact Leon Collins by telephoning 07710 917392 or by e-mailing leon.collins@cambsfire.gov.uk</p> <p>Yours faithfully <i>Leon Collins</i></p> <p>For and on behalf of C STRICKLAND CHIEF FIRE OFFICER</p>		